

747 Howard Street ~ San Francisco, CA 94103 ~ Phone: 415-974-4080 ~ FAX: 415-974-4065

TELECOMMUNICATIONS ORDER FORM

CONTACT INFORMATION					
Event Name:		Event Date(s):			
Company:		Booth Number:			
E-Mail:		Phone:			
SEND INVOICE TO:					
Company:		Attn:			
Address:					
City:	State:	Zip Code:			
E-Mail:		Phone:			

Terms and Conditions

- 1. Moscone Facility Services (MFS) is the exclusive internet/networking services provider for the Moscone Center.
- 2. This order form gives MFS authorization to:
 - a. Provide services (rearrangement and/or disconnection of service and equipment) and to handle negotiations of telecommunications services and equipment
 - b. Make appropriate charges on the credit card provided

3. Service cancellations and refunds:

Order Changes/Cancellations	Fee
Returned check service charge	\$25.00
Move an installed line	\$100.00
Lost/damaged telephone instruments	\$75.00
Internet/Phone Line cancellation before installation	\$50.00
Phone Line cancellation after installation	\$100.00
Internet Line cancellation after installation	\$200.00

THERE WILL BE NO CANCELLATION OF ANY SERVICES AFTER EVENT BEGINS SERVICE REFUNDS WILL BE MADE WITHIN 30 DAYS OF THE EVENT CLOSE DATE

3. Equipment procedures:

- a. Customer provided Wi-Fi access points are prohibited. Violation of this term is cause for service disconnection without refund.
- b. Exhibitors are responsible for maintaining and returning equipment to the Service Desk after the show
- c. Rental equipment provided remains the property of MFS
- d. Only MFS personnel are authorized to modify system wiring and cabling
- e. All exhibitors bringing equipment must comply with F.C.C. regulations

	METHO	OD OF PAYMENT						
S	Services will not be provided until REMAINING BALANCES WIL	•	•					
Payment by Check:	yment by Check: Check (must ALSO enclose CC number)							
Payment by Credit Card:	American Express	MasterCard	Visa					
Credit Card Number: Billing Address:								
-	City:	State:	Zip Code:					
Print Name on Card: Card Holder Signature:			Expiration Date: Security Code:					

Please fax/mail order form along with payment to:

Moscone Facility Services Attn: Telecommunications Department 747 Howard Street San Francisco, CA 94103-3118

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Event Name:	Service Dates:				
Company :	Booth Number:				
On-Site Contact:	Phone:				
	Advanced Rate 10 business days before event	Standa	rd Rate	TOTAL	Includes:
INTERNET SERVICES					
Economy Plus (wired only)	x \$675.00	x	\$775.00	=	1 Access code for 1 device up to 512Kbps shared
Standard Internet (wired only)	x \$1,245.00	x	\$1,445.00	=	1 Access code for 1 device up to 10Mbps shared
Standard Wireless (wireless only)	x \$795.00	x	\$845.00	=	1 Access code for 1 device up to 10Mbps shared
Show Connect (Dedicated Internet	Access)				
ShowConnect 3	x \$3,995.00	x	\$4,595.00	=	
ShowConnect 6	x \$5,995.00	x	\$6,595.00	=	All ShowConnect Services include 250 RFC1918 private IP addresses. DHCP is
ShowConnect 10	x \$9,995.00	x	\$10,595.00	=	enabled by default. Routers and/or firewalls are permitted. Wi-Fi access
ShowConnect 15	x \$11,995.00	x	\$12,595.00	=	available. NO customer provided wireless AP or routers are permitted.
ShowConnect 20	x \$13,995.00	x	\$14,595.00	=	
Additional Services					
Additional Bandwidth (per Meg)	x \$1,000.00	x	\$1,250.00	=	* Can be added to ShowConnect only
Additional Access Code	x \$160.00	x	\$190.00	=	* Can be added to Standard Internet and Standard Wireless only
Additional Location	x \$600.00	X	\$700.00	=	* Can be added to ShowConnect only
Each additional Ethernet Cable	x \$60.00	x	\$85.00	=	under 50 feet
Each additional Ethernet Cable	x \$95.00	x	\$130.00	=	
Ethernet Switch Rental	x \$160.00	x	\$215.00	=	8, 16, or 24 port unmanaged switch
TOTAL DUE FOR ALL SERVICES =					
Please Note: Customer/exhibitor provided wireless AP/router are not permitted on site. All 802.11 wireless/RF will be provided by Moscone Facility Services. Please email customer service, internet@moscone.com, with any questions and we will be happy to assist you.					
Please specify Internet drop location in booth drawing below or attach floorplan					
Aisle No.				Last 4-digits:	MFS USE ONLY

Front of Booth

Aisle No.

Addt'l Charge: _____

Amount: ____

Extension No: ____

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Event Name:			Service Dates:			
Company :			Booth Number:			
Contact On-Site:			Phone:			
		ced Rate ays before event	Standa	rd Rate	TOTAL	Includes:
TELEPHONE SERVICES						
Single Line Telephone	x	\$250.00	x	\$295.00	=	* Dial '9' to access outside line
Multi Line Telephone	x	\$305.00	x	\$355.00	=	* Touch-Tone telephone instrument,
Speaker Telephone	x	\$305.00	x	\$355.00	=	telephone line and dial tone
Conference Telephone	x	\$500.00	x	\$550.00	=	* Voice/Fax/Data analog unrestricted
Deposit for Usage Charge			x	\$75.00	=	telephone service
Additional Services						
Restricted Calls			x	\$15.00	=	
Call Waiting			x	\$15.00	=	* All calls including local and long distance are charged on a per minute basis. This
Remove Dial '9' Feature			x	\$15.00	=	includes telephones used for dial-up service
Voicemail			x	\$25.00	=	
		TOTAL DUE	FOR ALL S	ERVICES		
* Unused deposit balance			ith any quest	ions and w		
Please email customer se						to assist you.
Aisle	e and/or Internet location				noorpian	
	NO	Front of Bo	oth		Process Date:	MFS USE ONLY
		ı				
		J			_	
Aisle	No				Extension No:	